



PHOENIX LACROSSE

CONSTITUTION

1. Name

The Club will be known as Phoenix Lacrosse Club, abbreviated to **Phoenix Lacrosse**, and will be affiliated to England Lacrosse.

2. Aims and objectives

The aims and objectives of the club will be:

- To act as a leading beacon for lacrosse in West Berkshire
- To be an open membership
- To offer outreach training to local Schools in Newbury and surrounding areas
- To support the adoption of lacrosse in local Schools
- To offer coaching and competitive match opportunities for all members
- To ensure a duty of care and ensure all members receive fair and equal treatment

3. Membership

Membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Junior Pupil Member (School Years 6-10)
- Senior Pupil Member (School Years 11-13)
- Ladies Member (Age 18+)

4. Player's Membership fees

Player's Membership fees will be set annually and agreed by the Executive Committee. Season fees will be paid annually by the 15th of September; thereafter a per session fee for each attended for that term will be applied unless paying the Autumn or Spring Term fee. New player members joining mid-term will be given the option to pay a pro-rated rate of the term fee in which they join.



5. Officers of the club

The Executive officers of the club will be:

- Chair
- Coaching Co-ordinator
- Fundraising
- School Liaison
- Secretary
- Social Media
- Treasurer
- Welfare & Safeguarding
- Additional Committee members without portfolio

Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-appointment.

6. Committee

The club will be managed through the Executive Committee consisting of the Clubs Officers. The Executive Committee will be convened by the Secretary of the Club. If appropriate the Executive Committee can conduct its business by e-mail. The quorum required for business to be agreed by the Executive Committee will be 4.

The Executive Committee will be responsible for adopting new policies, codes of conduct and rules that affect the organisation of the club.

The Executive Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Executive Committee as necessary to fulfil its business.

The Executive Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Executive Committee will be responsible for taking any action of suspension or discipline following such hearings.

The Executive Committee will adopt terms of reference and appoint members of the club to sub-committees as agreed.

7. Finance

All club monies will be banked in an account held in the name of the club. The Club Treasurer will be responsible for the finances of the club. The financial year of the club will end on: 31 July.

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting. Any cheques drawn against club funds should hold the signature of the Treasurer and one additional officer.

8. Annual general meetings

June 2023



Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice will be given to all members. The AGM will receive a report from officers of the Executive Committee and a statement of the annual accounts from the Treasurer.

Nominations for officers of the Executive Committee will be sent to the Secretary prior to the AGM. Elections of officers are to take place at the AGM. All members have the right to vote at the AGM. The quorum for AGMs will be 7 people.

The Executive Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary or Treasurer. The Executive Committee will meet to hear complaints within 28 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

There will be the right of appeal to the Executive Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary or Treasurer receiving the appeal.

10. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a two-thirds vote of the membership. In the event of dissolution, any assets of the club that remain will first be offered to another club with similar objectives to the club and thereafter will become the property of the England Lacrosse. This decision will be made by the Committee.

10. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

June 2023



11. Declaration

Phoenix Lacrosse Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:



DATE:

18/6/23.

NAME: Alan Moon

POSITION: Club Chair

SIGNED:



DATE:

18 June 2023

NAME: Chris Winchester

POSITION: Schools Liaison Officer